



# RETREAT LANDOWNERS ASSOCIATION, INC. ARCHITECTURAL CONTROL COMMITTEE (ACC)

## APPLICATION FOR DRIVEWAY CONSTRUCTION

Owner(s) \_\_\_\_\_

Contractor \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
Telephone \_\_\_\_\_

\_\_\_\_\_  
Telephone \_\_\_\_\_

Approval by the ACC is required before construction of a driveway begins. Particular attention should be paid to the installation of a culvert if your driveway intercepts road drainage. It is also important to grade the driveway so that drainage from the driveway is kept from running out onto the road.

Wherever the driveway crosses a stream or occasional waterway you must install a larger culvert, and the end of this culvert should be well protected against erosion. The ACC will furnish prepared guidelines for stream crossings upon request. Please review the covenants prior to completing this application.

What are your proposed plans? \_\_\_\_\_

\_\_\_\_\_

STARTING DATE \_\_\_\_\_ ESTIMATED COMPLETION \_\_\_\_\_

LOT NO. \_\_\_\_\_ FILING \_\_\_\_\_ STREET ADDRESS \_\_\_\_\_

### 1. EROSION CONTROLS:

Anytime that the soil is disturbed, some measures are required to keep erosion from occurring. Usually re-seeding is adequate if the slope is shallow, but rock rip-rapping or even terracing with logs may be required for steep slopes. The rains in the summer can be heavy.

Describe erosion controls for the driveway:

Rip-rapping on driveway slopes? \_\_\_\_\_

Rip-rapping on culvert faces? \_\_\_\_\_

Rip-rapping at drop end of culvert? \_\_\_\_\_

Re-seeding of driveway banks? \_\_\_\_\_

Controls to prevent driveway runoff from reaching the roads? \_\_\_\_\_

\_\_\_\_\_

Any replanting of trees or shrubs? \_\_\_\_\_

Other measures required? \_\_\_\_\_

**2. SITE LOCATION:**

Attach a sketch of the location of the proposed driveway on a plat plan of your lot. Please include the estimated distances from lot boundaries, length of the driveway and any trees or shrubbery that will have to be removed. Show the locations of any culverts and show where erosion controls will be applied.

**3. RETREAT ROAD PRESERVATION:**

We agree that if a vehicle or heavy machinery (Cat, bulldozer, etc) is to be driven on Retreat roads or private driveways, excluding Dunraven Glade Road, there will be a pre-work meeting with a Retreat Road Committee person to verify the existing road condition and that a check in the amount of \$1,000 shall be supplied by the member or contractor prior to approval of this application by the ACC. The RLA treasurer will hold the check until work is completed and the machinery has left the Retreat, and RLA inspection and approval has occurred. Any contractor repairs shall be completed within 15 days of exiting the Retreat. The RLA Road Chairperson will consult with core road crew members and give approval that the repair(s) meet RLA standards. If the repair(s) is not satisfactory, The Retreat road crew will do the repair work at a rate of \$100 per hour plus materials to be deducted from the \$1,000 deposit.

**4. ACKNOWLEDGE:**

To the best of our knowledge, the proposed construction described above is in accordance with the Covenants of the Retreat. Note any exceptions or problems below.

---

---

**RETURN THIS APPLICATION VIA MAIL OR EMAIL TO:**

Retreat ACC, PO BOX 160, GLEN HAVEN CO 80532 | [RetreatBoard@gmail.com](mailto:RetreatBoard@gmail.com)

---

**ACC USE ONLY:**

RECEIVED \_\_\_\_\_ PENDING \_\_\_\_\_ APPROVED \_\_\_\_\_